



COUNTRY BANK  
75 Main Street  
Ware MA 01082

## SUBORDINATION REQUEST

### Documents Required:

- a) If new loan is a Rate/Term Refinance:
  - Mortgage Application/1003
  - Underwriting Transmittal Summary/1008
  - Appraisal Report or Value Module
  - Commitment Letter
  - Subordination Agreement prepared for execution
  
- b) If new loan is a Cash-out Refinance:
  - Mortgage Application/1003
  - Underwriting Transmittal Summary/1008
  - Verification of Income
  - Appraisal Report or Value Module
  - Commitment Letter
  - Credit Report
  - Subordination Agreement prepared for execution

### Fee required at time of request:

- \$100.00

### Maximum Total Loan to Value:

- 80%

### Exceptions:

- Exceptions are made on a case by case basis should the TLTV exceed 80%
- Due to the nature of HARP loans, greater consideration will be given for TLTV'S in excess of 80%

Documents should be forwarded to: Country Bank  
75 Main Street  
Ware MA 01082  
ATTN: Retail Lending Operations/Subordination Request  
Or  
[subordinationrequests@countrybank.com](mailto:subordinationrequests@countrybank.com)

Any questions regarding the subordination request should be directed to  
[subordinationrequests@countrybank.com](mailto:subordinationrequests@countrybank.com)