



## Payoff Request with Funds Transfer Authorization

Today's Date: \_\_\_\_\_

To Whom It May Concern:

I/We, \_\_\_\_\_, am/are requesting a payoff quote figure  
be generated for my/our loan account # \_\_\_\_\_,  
good through \_\_\_\_\_.

\* Please pull the required payoff funds from my account # \_\_\_\_\_ as of  
the next business day in order to pay off the loan.

The purpose of my/our request is \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

- Once the form is complete, please print, sign and fax to: 413-234-3240 or email: [payoffdepartment@countrybank.com](mailto:payoffdepartment@countrybank.com).
- Replies can be expected by the next business day.
- There is no charge for the first request. Additional payoff requests received within 6 months from the date of the original quote will be charged \$25.00 per payoff request. This fee will be added to the payoff quoted.